

Lottery Licensing Eligibility Application

City of Mississauga
Compliance & Licensing Enforcement
3235 Mavis Road
Mississauga Ontario L5C 1T7
Tel: 905-615-4311
Fax: 905-615-3374



Your organization must be deemed eligible in order to apply for a Lottery Licence.

Apply for a lottery licensing eligibility by completing an Eligibility Application form and providing all current documents listed in the checklist below.

Eligibility Requirements

- **Eligibility Application** – signed by 2 voting board members President & Treasurer or VP (Original signatures required)
- **Letters Patent or Letters Patent with supplementary Letters Patent** (if applicable)
- **Revenue Canada Registration Approval Letter**
- **Constitution/By-laws** bearing the date adopted and signatures of two (2) directing officers
- **General Dissolution Clause** – Should the organization dissolve (part of Constituting Document)
- **Not-for-Profit Annual Return (4022) or CRA - T3010** if you are a registered Charity
- **Executive Board List** – A complete list of your Executive Board Members including Executive Director or CEO, providing their name, address, telephone, email address and their term of office expiry date.
- **Financial Year End Statements** - Financial Statements that include all sources of income and all expenses for the past 2 years, signed by two voting board members.
- **Budget - Current Year**
- **Programs and Services** - a list of charitable programs and services associated with your organization's mandate

If the organization is deemed eligible, the following will be required:

Open a Designated Lottery Trust Account or Designated Business Account - depending on the licence or permit you are applying for. Our office will provide you with the details.

Additional Dissolution Clause - is mandatory for applicants applying for a licence regulated under Alcohol and Gaming Commission of Ontario.

Lottery revenues must be spent in a manner which provides a direct benefit primarily to the residents of Mississauga and is consistent with the organization’s mandate.

Provide Details of your Organization’s Mandate

List the charitable programs, services and details of how the lottery proceeds will be used (e.g. Hockey ice rental (\$), Hockey Equipment (\$)).

Name of Program or Service	Yearly Cost Incurred (\$)

Services Restricted to Members Only ☐ Yes ☐ No

Services Performed Without Profit ☐ Yes ☐ No

Declaration

We, as *principal officers* of this organization declare:

- All information provided in this application is true and correct.
- If eligible status for lottery licensing is granted, we undertake to comply with all the terms and conditions of any such licence issued.
- We are aware and will abide by all lottery and licensing regulations.

Name

Position

Phone

Email

Signature

Date

Name

Position

Phone

Email

Signature

Date

Name

Position

Phone

Email

Signature

Date